

**CAMERON PARISH
WATER DISTRICT NO. 11
PROCEEDINGS**

December 13, 2021

There was a regular meeting of the Board of Commissioners of Water District No. 11 at 6:00 p.m., Monday, December 13, 2021, at the Grand Lake Waterworks office.

PRESENT: Carl Granger, Wayne Hebert, Jerome Verzwylvelt

ABSENT: Grace Robideaux, John T Constance

The meeting was called to order by Board President Carl Granger.

On motion of Wayne Hebert, seconded by Jerome Verzwylvelt and carried unanimously, the minutes from the November 15, 2021 regular meeting were approved as previously mailed out.

On motion of Jerome Verzwylvelt, seconded by Wayne Hebert and carried unanimously, the following 2021 budget adjustments were adopted:

Revenues	
Water Sales	-\$25,000
Expenditures	
Prepaid Expense-Hurricane Laura	\$251,100
Filing Fees	3,600
Depreciation	12,000

On motion of Wayne Hebert, seconded Jerome Verzwylvelt and carried unanimously, the 2022 Budget was adopted as follows:

	2022 Budget
<i>OPERATING INCOME</i>	
Water Sales	\$730,000.00
Bulk Water Hook Up Fees	\$500.00
Tap Fees	\$14,000.00
Connection Fees	\$4,000.00
Reconnect Fees	\$1,200.00
Relocation Fees	\$250.00
Late Charges	\$30,000.00
Returned Check Fees	\$300.00
ACT Income	\$1,000.00
Rental Tower Space	\$10,825.00
Interest Income	\$200.00
Hurricane Laura Income	\$0.00
Miscellaneous Revenue	\$1,500.00
Total Operating Income	\$793,775.00
<i>Operating Expenses</i>	
Salaries & Related Items	
Salaries	\$275,000.00

Group Insurance	\$96,000.00
FICA	\$800.00
Retirement Expense	\$28,000.00
Medicare Tax Expense	\$4,200.00
Total - Salary & Related Items	\$404,000.00

General Maintenance	
Contributions to Pension Fund	\$5,000.00
Professional Fees - Audit	\$11,000.00
Per Diem	\$3,600.00
Employee Uniforms	\$350.00
Prepaid Expense-Hurricane Laura	\$0.00
Utilities - Electric	\$42,000.00
Contract Labor	\$5,000.00
Employee Medical	\$100.00
Insurance - Property	\$2,100.00
Insurance - General Liability	\$600.00
Insurance - Errors & Omissions	\$800.00
Insurance - Vehicles	\$5,500.00
Insurance - Surety Bonds	\$330.00
Insurance - Equipment	\$275.00
Insurance - Annual Share Work Comp	\$4,000.00
Telephones	\$6,800.00
Publishing Fees - Public Notices	\$300.00
Bank Charges	\$2,000.00
Mileage	\$150.00
Meals	\$150.00
Lodging	\$500.00
Certification Fees	\$125.00
Registration Fees	\$850.00
Membership Dues	\$400.00
Pipe & Fittings	\$45,000.00
Maintenance	\$65,000.00
Vehicle - Gas & Oil	\$12,000.00
Tools & Equipment	\$500.00
Equipment Rental	\$500.00
Airport Well	\$200.00
Filing Fees	\$50.00
Supplies	\$7,500.00
Chemicals	\$70,000.00
Dotties	\$800.00
Postage	\$13,000.00
Interest Expense - Red River Bank	\$20,350.00

Depreciation Expense	\$182,000.00
Total - General Maintenance	\$508,830.00
Total Operating Expense	\$912,830.00
Net Operating Income (Loss)	-\$119,055.00
Non Operating Income	
Ad Valorem Taxes - Maintenance	\$129,142.25
Net Increase (Decrease)	\$10,087.25

On motion of Jerome Verzwyvelt, seconded by Wayne Hebert and carried unanimously, the Cameron Pilot was adopted as the official journal for a period of two years.

On motion of Jerome Verzwyvelt, seconded by Wayne Hebert and carried unanimously the 2022 meeting dates were set at 6:00 p.m. on the following dates:

On motion of Wayne Hebert, seconded by Jerome Verzwyvelt and carried unanimously, a change order for Dupont Building to construct the Big Lake well site platform in the amount of \$11,871.00 was approved. The new project cost is \$102,864.00. This change order was necessary due to the size of the generator.

On motion of Wayne Hebert, seconded by Jerome Verzwyvelt and carried unanimously, Carl Granger was elected President for the year 2022.

On motion of Wayne Hebert, seconded by Jerome Verzwyvelt and carried unanimously, Grace Robideaux was elected Vice-President for the year 2022.

There was a financial report given for the month ending November 30, 2021 by Helen Williams.

On motion of Jerome Verzwyvelt, seconded by Wayne Hebert and carried unanimously, the financial statements for the period ending November 30, 2021 which reflect the budget comparison were accepted as presented.

The Superintendent's Report was presented by Helen Williams.

On motion of Wayne Hebert, seconded by Jerome Verzwyvelt, and carried unanimously, all bills were approved for payment.

There being no further business, on motion of Wayne Hebert, seconded by Jerome Verzwyvelt and carried unanimously, the meeting was declared adjourned.

APPROVED: _____
Carl Granger, President

ATTEST: _____
Helen Williams, Secretary