

**CAMERON PARISH
WATER DISTRICT NO. 11
PROCEEDINGS**

December 12, 2022

There was a regular meeting of the Board of Commissioners of Water District No. 11 at 6:00 p.m., Monday, December 12, 2022, at the Grand Lake Waterworks office.

PRESENT: Carl Granger, Wayne Hebert, Jerome Verzwylvelt, John T Constance

ABSENT: Grace Robideaux

On motion of Jerome Verzwylvelt, seconded by John T Constance and carried unanimously, the minutes from the October 17, 2022 regular meeting were approved as previously sent out.

The rate study that was conducted December 6, 2022 was presented by Tony Sonnier with Louisiana Rural Water Association.

On motion of Wayne Hebert, seconded by John T Constance and carried unanimously, the 2022 Rate Study conducted by Tony Sonnier of Louisiana Rural Water Association was accepted as presented. There will be no changes to rates or action taken at this time.

On motion by Jerome Verzwylvelt, seconded by John T Constance and carried unanimously the following adjustments to the 2022 Budget were adopted:

Revenues:

Hurricane Laura Income	\$ 36,000
Hurricane Delta Income	<u>3,000</u>
Total	\$ 39,000

Expenditures:

Prepaid Expense-Hurricane Laura	\$265,000
Maintenance	25,000
Vehicles-Gas & Oil	5,000
Chemicals	<u>5,000</u>
Total	\$300,000

On motion of Jerome Verzwylvelt, seconded by Wayne Hebert and carried unanimously, the 2023 Budget was adopted as follows:

OPERATING INCOME

Water Sales	\$765,000.00
Bulk Water Hook Up Fees	\$500.00
Tap Fees	\$14,000.00
Connection Fees	\$4,000.00
Reconnect Fees	\$1,200.00
Relocation Fees	\$250.00
Late Charges	\$25,000.00
Returned Check Fees	\$300.00
ACT Income	\$1,000.00
Rental Tower Space	\$10,825.00
Interest Income	\$200.00

Hurricane Laura Income	\$0.00
Hurricane Delta Income	\$0.00
Miscellaneous Revenue	\$1,500.00
Total Operating Income	\$823,775.00

Operating Expenses

Salaries & Related Items

Salaries	\$280,000.00
Group Insurance	\$105,000.00
FICA	\$900.00
Retirement Expense	\$29,000.00
Medicare Tax Expense	\$3,800.00
Total - Salary & Related Items	\$418,700.00

General Maintenance

Contributions to Pension Fund	\$5,000.00
Professional Fees - Audit	\$11,000.00
Per Diem	\$3,600.00
Employee Uniforms	\$350.00
Prepaid Expense-Hurricane Laura/Delta	\$0.00
Utilities - Electric	\$47,000.00
Contract Labor	\$7,500.00
Employee Medical	\$100.00
Insurance - Property	\$4,500.00
Insurance - General Liability	\$600.00
Insurance - Errors & Omissions	\$800.00
Insurance - Vehicles	\$5,500.00
Insurance - Surety Bonds	\$330.00
Insurance - Equipment	\$275.00
Insurance - Annual Share Work Comp	\$4,000.00
Telephones	\$6,800.00
Publishing Fees - Public Notices	\$500.00
Bank Charges	\$2,000.00
Mileage	\$150.00
Meals	\$150.00
Lodging	\$500.00
Certification Fees	\$125.00
Registration Fees	\$850.00
Membership Dues	\$400.00
Pipe & Fittings	\$45,000.00
Maintenance	\$75,000.00
Vehicle - Gas & Oil	\$15,000.00
Tools & Equipment	\$500.00
Equipment Rental	\$500.00
Airport Well	\$200.00

Filing Fees	\$200.00
Supplies	\$8,000.00
Chemicals	\$75,000.00
Dotties	\$750.00
Postage	\$13,000.00
Interest Expense - Red River Bank	\$18,012.50
Depreciation Expense	\$178,000.00
Total - General Maintenance	\$531,192.50
Total Operating Expense	\$949,892.50
Net Operating Income (Loss)	-\$126,117.50
Non Operating Income	
Ad Valorem Taxes - Maintenance	\$166,381.00
Net Increase (Decrease)	\$40,263.50

On motion of Wayne Hebert, seconded by John T Constance and carried unanimously, Consideration of Cost of Living Increases was tabled until the January meeting.

On motion of John T Constance, seconded by Jerome Verzwylvelt and carried unanimously, Carl Granger was elected President for 2023.

On motion of John T Constance, seconded by Jerome Verzwylvelt and carried unanimously, Grace Robideaux was elected Vice-President for 2023.

On motion of John T Constance, seconded by Jerome Verzwylvelt and carried unanimously, the following meeting dates for 2023 were adopted:

January 23rd
February 20th
March 20th
April 17th
May 15th
June 12th
July 17th
August 21st
September 18th
October 16th
November 13th
December 18th

There was a financial report given for the month ending October 31, 2022 and November 30, 2022 by Helen Williams.

On motion of Jerome Verzwylvelt, seconded by John T Constance and carried unanimously, the financial statements for the periods ending and October 31, 2022 and November 30, 2022 which reflect budget comparison were accepted as presented.

The Superintendent's Report was presented by Jacob Nunez.

On motion of Wayne Hebert, seconded by John T Constance and carried unanimously, all bills were approved for payment.

There being no further business, on motion of John T Constance, seconded by Jerome Verzwylvelt and carried unanimously, the meeting was declared adjourned.

APPROVED: _____
Carl Granger, President

ATTEST: _____
Helen Williams, Secretary