

**CAMERON PARISH
WATER DISTRICT NO. 11
PROCEEDINGS**

December 16, 2019

There was a regular meeting of the Board of Commissioners of Water District No. 11 at 6:00 p.m., Monday, December 16, 2019, at the Grand Lake Waterworks office.

PRESENT: Carl Granger, Grace Robideaux, Wayne Hebert, Gerald Richard

ABSENT: Bryan Granger

The meeting was called to order by Board President Carl Granger.

On motion of Grace Robideaux, seconded by Gerald Richard and carried unanimously, the minutes from the November 18, 2019 regular meeting were approved as previously mailed out.

On motion of Grace Robideaux seconded by Wayne Hebert and carried unanimously the 2020 budget was adopted as follows:

OPERATING INCOME	
Water Sales	\$785,000.00
Bulk Water Hook Up Fees	\$500.00
Tap Fees	\$11,000.00
Connection Fees	\$3,000.00
Reconnect Fees	\$1,200.00
Relocation Fees	\$250.00
Late Charges	\$30,000.00
Returned Check Fees	\$500.00
ACT Income	\$1,100.00
Rental Tower Space	\$10,000.00
Interest Income	\$300.00
Miscellaneous Revenue	\$1,000.00
Total Operating Income	\$843,850.00
OPERATING EXPENSES	
Salaries & Related Items	
Salaries	\$275,000.00
Group Insurance	\$82,000.00
FICA	\$900.00
Retirement Expense	\$28,000.00
Medicare Tax Expense	\$4,500.00
Total - Salary & Related Items	\$390,400.00
General Maintenance	
Contributions to Pension Fund	\$6,500.00
Professional Fees - Audit	\$10,000.00
Per Diem	\$3,600.00
Employee Uniforms	\$350.00
Utilities - Electric	\$45,000.00

Contract Labor	\$7,500.00
Employee Medical	\$100.00
Insurance - Property	\$1,200.00
Insurance - General Liability	\$650.00
Insurance - Errors & Omissions	\$550.00
Insurance - Vehicles	\$6,000.00
Insurance - Surety Bonds	\$330.00
Insurance - Equipment	\$250.00
Insurance - Annual Share Work Comp	\$4,000.00
Telephones	\$7,100.00
Publishing Fees - Public Notices	\$400.00
Bank Charges	\$2,000.00
Mileage	\$150.00
Meals	\$150.00
Lodging	\$300.00
Certification Fees	\$125.00
Registration Fees	\$850.00
Membership Dues	\$400.00
Pipe & Fittings	\$60,000.00
Maintenance	\$80,000.00
Vehicle - Gas & Oil	\$12,000.00
Tools & Equipment	\$1,000.00
Equipment Rental	\$500.00
Airport Well	\$250.00
Filing Fees	\$50.00
Supplies	\$7,500.00
Chemicals	\$90,000.00
Dotties	\$800.00
Postage	\$14,000.00
Interest Expense - RD Loan	\$33,187.50
Depreciation Expense	\$165,000.00
Total - General Maintenance	\$561,792.50
Total Operating Expense	\$952,192.50
Net Operating Income (Loss)	-\$108,342.50
NON OPERATING INCOME	
Ad Valorem Taxes - Maintenance	\$188,798.49
Net Increase (Decrease)	\$80,455.99

On motion of Wayne Hebert, seconded by Grace Robideaux and carried unanimously, all employees were given a \$1.00 per hour salary increase effective December 22, 2019.

On motion of Grace Robideaux, seconded by Gerald Richard and carried unanimously, Carl Granger was elected president for 2020.

On motion Gerald Richard, seconded by Wayne Hebert and carried unanimously, Grace Robideaux was elected Vice-President for 2020.

There was a financial report given for the month ending November 30, 2019 by Helen Williams.

On motion of Grace Robideaux, seconded by Wayne Hebert and carried unanimously, the board voted to accept financial statements which reflect the budget comparison.

The Superintendent's Report was presented by Craig Duhon.

On motion of Grace Robideaux, seconded by Gerald Richard, and carried unanimously, all bills were approved for payment.

There being no further business, on motion of Grace Robideaux, seconded by Wayne Hebert and carried unanimously, the meeting was declared adjourned.

APPROVED: _____
Carl Granger, President

ATTEST: _____
Helen Williams, Secretary