

**CAMERON PARISH
WATER DISTRICT NO. 11
PROCEEDINGS**

December 18, 2018

There was a regular meeting of the Board of Commissioners of Water District No. 11 at 6:00 p.m., Tuesday, December 18, 2018, at the Grand Lake Waterworks office.

PRESENT: Wayne Hebert, Gerald Richard, Carl Granger, Bryan Granger

ABSENT: Grace Robideaux

The meeting was called to order by Board President Wayne Hebert.

On motion of Carl Granger, seconded by Gerald Richard and carried unanimously, the minutes from the November 26, 2018 regular meeting were approved as previously mailed out.

On motion of Bryan Granger, seconded Carl Granger and carried unanimously, the board voted to approve the following adjustments to the 2018 Budget:

Chemicals \$20,000

On motion of Carl Granger, seconded by Bryan Granger and carried unanimously, the 2019 Budget was adopted as follows:

| <i>OPERATING INCOME</i> | |
|--------------------------------|---------------------|
| Water Sales | \$765,000.00 |
| Bulk Water Hook Up Fees | \$500.00 |
| Tap Fees | \$11,000.00 |
| Connection Fees | \$3,000.00 |
| Reconnect Fees | \$1,200.00 |
| Relocation Fees | \$250.00 |
| Late Charges | \$30,000.00 |
| Returned Check Fees | \$500.00 |
| ACT Income | \$1,000.00 |
| Rental Tower Space | \$10,000.00 |
| Interest Income | \$170.00 |
| Miscellaneous Revenue | \$1,000.00 |
| Total Operating Income | \$823,620.00 |

| <i>Operating Expenses</i> | |
|-------------------------------------|--------------|
| Salaries & Related Items | |
| Salaries | \$270,000.00 |
| Group Insurance | \$77,000.00 |
| FICA | \$800.00 |
| Retirement Expense | \$28,000.00 |
| Medicare Tax Expense | \$4,500.00 |

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|---|---------------------|
| Total - Salary & Related Items | \$380,300.00 |
|---|---------------------|

| General Maintenance | |
|------------------------------------|---------------------|
| Contributions to Pension Fund | \$7,200.00 |
| Professional Fees – Audit | \$9,500.00 |
| Per Diem | \$3,600.00 |
| Employee Uniforms | \$350.00 |
| Utilities – Electric | \$45,000.00 |
| Contract Labor | \$7,500.00 |
| Employee Medical | \$100.00 |
| Insurance – Property | \$1,200.00 |
| Insurance - General Liability | \$650.00 |
| Insurance - Errors & Omissions | \$550.00 |
| Insurance – Vehicles | \$6,000.00 |
| Insurance - Surety Bonds | \$330.00 |
| Insurance – Equipment | \$250.00 |
| Insurance - Annual Share Work Comp | \$4,000.00 |
| Telephones | \$6,900.00 |
| Publishing Fees - Public Notices | \$500.00 |
| Bank Charges | \$2,000.00 |
| Mileage | \$150.00 |
| Meals | \$150.00 |
| Lodging | \$300.00 |
| Certification Fees | \$125.00 |
| Registration Fees | \$850.00 |
| Membership Dues | \$400.00 |
| Pipe & Fittings | \$50,000.00 |
| Maintenance | \$60,000.00 |
| Vehicle - Gas & Oil | \$12,000.00 |
| Tools & Equipment | \$750.00 |
| Equipment Rental | \$500.00 |
| Airport Well | \$250.00 |
| Filing Fees | \$50.00 |
| Supplies | \$7,500.00 |
| Chemicals | \$90,000.00 |
| Dotties | \$800.00 |
| Postage | \$15,000.00 |
| Interest Expense - RD Loan | \$35,812.50 |
| Depreciation Expense | \$160,000.00 |
| Total - General Maintenance | \$530,267.50 |

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|--------------------------------|---------------------|
| Total Operating Expense | \$910,567.50 |
|--------------------------------|---------------------|

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|------------------------------------|---------------------|
| Net Operating Income (Loss) | -\$86,947.50 |
| Non Operating Income | |
| Ad Valorem Taxes - Maintenance | \$180,911.41 |

On motion of Bryan Granger, seconded by Carl Granger and carried unanimously, the 2019 meeting dates were set as follows:

Tuesday, January 22nd
Tuesday, February 19th
Monday, March 18th
Monday, April 15th
Monday, May 20th
Monday, June 17th
Monday, July 15th
Monday, August 19th
Monday, September 16th
Monday, October 21st
Monday, November 18th
Monday, December 16th

On motion of Bryan Granger, seconded by Wayne Hebert and carried unanimously, Carl Granger was elected President for the year ending December 31, 2019.

On motion of Bryan Granger, seconded by Carl Granger and carried unanimously, Grace Robideaux was elected Vice-President for the year ending December 31, 2019.

There was a financial report given for the month ending November 30, 2018 by Helen Williams.

On motion of Bryan Granger, seconded by Carl Granger and carried unanimously, the board voted to accept financial statements ending November 30, 2018 which reflect the budget comparison.

On motion of Bryan Granger, seconded by Carl Granger, and carried unanimously, all bills were approved for payment.

There being no further business, on motion of Bryan Granger, seconded by Carl Granger and carried unanimously, the meeting was declared adjourned.

APPROVED: _____
Wayne Hebert, President

ATTEST: _____
Helen Williams, Secretary